

DARENTH PARISH COUNCIL

SUMMONS & AGENDA

To All Members of The Council:

Councillor I Armitt
Councillor K Holmes
Councillor S Holmes
Councillor T Hicks
Councillor G Manuel
Councillor T Prentice
Councillor D Risely
Councillor N Weavis
Councillor K Webb

You are summoned to attend the

Meeting of the Parish Council to be held on:

Wednesday 21 May 2025, 7:30pm

Jubilee Hall, Waller Park Pavilion,
Wood Lane, Darenth DA2 7LR

Ellen E Mote

Ellen E Mote
Parish Clerk & Responsible Finance Officer

Dated: 14 May 2025



***Should Members have any enquiries regarding the content of the agenda
or draft minutes please inform the clerk 24 hours in advance of the meeting***

A G E N D A

MEETING OF DARENTH PARISH COUNCIL Wednesday 21 May 2025, 7:30pm

Jubilee Hall, Waller Park Pavilion, Wood Lane, Darenth DA2 7LR

The Chairman will remind the Meeting of the protocol regarding the audio and visual recording of any part of the proceedings. Anyone wishing to film events is asked to declare an intention prior to commencement of the meeting.

13/05/25: TO RECEIVE APOLOGIES FOR ABSENCE

14/05/25: TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY OR PREJUDICIAL INTEREST

15/05/25: TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON WEDNESDAY 16 APRIL 2024

16/05/25: ITEMS FOR CONSIDERATION

The Chairman will announce his decision as to whether any items received for consideration since agenda production are suitably urgent to be discussed at the meeting and indicate their position on the agenda

17/05/25: TO RECEIVE REPORTS FROM EXTERNAL AUTHORITIES

- (a) **Kent County Councillor Report**
- (b) **Kent County Council Community Warden Report**
- (c) **Friends of Darenth Country Park Minutes from 3 April 2025**

18/05/25: FINANCE

- (a) **To adopt the Internal Audit Plan 2025**
- (b) **To agree the Internal Control Policy 2025**

RECOMMENDATION: That Plans and Policies be agreed and adopted for the ensuing year.

- (c) **To approve Allocation of Reserves as at 31 March 2025**

As required by the annual audit, Members are asked to consider and approve the proposed Allocation of Reserves.

RECOMMENDATION: That Members consider and approve the proposed Allocation of Reserves as at 31 March 2025.

- (d) **To approve the accounts as at 31 March 2025**

RECOMMENDATION: That the Accounts be approved for ratification.

**(e) Annual Governance Statement
To note Annual Return for Year End 31 March 2025**

Members are asked to note Section 1 of the annual return, requested by External Auditor Mazars for the year end 31 March 2025 for signature by the Chairman.

**(f) Annual Accounting Statement
To note Annual Return for Year End 31 March 2025**

Members are asked to note Section 2 of the annual return, requested by External Auditor Mazars for the year end 31 March 2025 for signature by the Chairman.

(g) To note receipt of Precept and Government Support Grant

To note payment of the 1st instalment of the 2025-26 Precept payment of £45,283.00 including Government Support Grant of £1,923.00 received on 30 April 2025.

(h) To agree Monthly Bank Analysis as at 30 April 2025

(i) To note Budget Position as at 30 April 2025

(j) To note Community Infrastructure Levy for The Ship development of £1,243.43 received on 2 May 2025

(k) Members are asked to note the retrospective payment of £1,125.00 to DMC Electrical Services in respect of emergency installation of an intruder alarm at Darenth Hall

(l) Members are asked to note a 4% increase in costs to the Streetlights Maintenance Contract from April 2025. The rise is due to material costs, salaries, fuel and investment in vehicles.

RECOMMENDATION: To agree and note financial records and information as presented.

19/05/25: TO NOTE INSTRUCTION OF DEED OF EASEMENT IN RESPECT OF THE SHIP INN PUBLIC HOUSE

As Members are aware, the road that abuts The Ship Inn is a private one in ownership of the Parish Council. Despite the use of this road by The Ship Inn owners since the 16th Century, there has never been any deed entered into to formalise the right of way. This formalisation is now required so that the new owners can raise finance to assist with finalising the development. Members will note that all parties, including the Parish Council are working towards improvement of this area.

A draft deed and plan have now been signed by the Clerk formalising the right of way. The deed requires all future owners on the development to contribute towards the upkeep and repair of the road in a fair and proportion way, depending on use.

Members are asked to note that any costs incurred for the instruction and approval of the deed will be covered by the current owners of The Ship Inn.

RECOMMENDATION: That Members note completion of instruction of Deed of Easement for roads under Parish Council ownership in respect of The Ship Inn Public House and note that the deed will require all future owners on the development to contribute towards the upkeep and repair of the road in a fair and proportion way.

20/05/25: TO NOTE DONATION OF TREES, SHRUBS AND PLANTING TO OUTER PERIMETER OF DARENTH HALL

An offer from Darenth based company Hammond Drysuits for tree and shrub planting was taken up by the Clerk and a meeting held on Tuesday 13 May 2025 to discuss proposals with the Chairman.

Breached and manmade access points to the shrubbery border at Darenth Hall are being used for motorbike antisocial behaviour and the Clerk has been looking at ways to prevent unauthorised use.

To help meet Hammonds sustainability goals and as part of their Corporate Social Responsibility (CRS), the company, from Green Street Green Road has confirmed supply and planting of appropriate foliage to deter/prevent motorbikes from entering the adjoining field. Staff will excavate soil from the openings before planting hedges. There is also an offer to maintain the plants going forward.

Hammond Drysuits are also planning regular staff litter picks at Green Street Green Road and have been referred to Borough Councillor Denman to tie-in with the monthly Community Litter Picks.

RECOMMENDATION: That Members note the offer from Hammonds Drysuits for perimeter planting at Darenth Hall to help combat antisocial behaviour and delegate responsibility to the Clerk to administer the project.

21/05/25: TO CONSIDER REQUEST FOR TREE PLANTING ON PARISH GREENS

Members, having been notified of a request for tree planting/plaque on Parish Greens at Green Street Green Road, are asked to consider the details as presented.

RECOMMENDATION: To consider details of a request to plant a tree/plaque on Parish Greens for a former resident of Darenth.

22/05/25: TO NOTE DONATION THANK YOU FROM WE ARE BEAMS CHARITY

Members are asked to note a Thank You letter from We Are Beams for the £250.00 donation made to them as approved as part of the April Grant Donations.

We Are Beams have extended an invitation on 23 June 2025 from 19:00 to 20:30 to attend an exclusive event for local Councillors which will be held at We Are Beams respite unit in Hextable. This will provide an opportunity to meet the team, have a tour around the facilities the children access, and learn more about the charities impact within Darenth.

RECOMMENDATION: Members are asked to note the thank you letter from We Are Beams for the £250.00 Grant Donation approved in April 2025.

23/05/25: TO NOTE ANNUAL BOILER TESTING AND GAS SAFETY INSPECTION FOR WALLER PARK FLAT

24/05/24: PLANNING

(a) To consider new applications

No new applications had been received at the time of Agenda publication.

(b) To note recent decisions made by the Planning Authority

Planning Reference	Location	Proposals	Decision
DA/25/00052/TPO	84 & 85 Darenth Park Avenue Darenth Kent DA2 6LX	Application to T1 Reduce Cherry Tree in front garden, T2 Trim Plane Tree back to boundary, T3 Remove selected branches from Walnut Tree subject to Tree Preservation Order No 3. 1979	PERMISSION GRANTED

DA/25/00067/FUL	108 Coombfield Drive Darenth Kent DA2 7LH	Conversion of loft with creation of rear dormer window and roof windows to front roof slope in connection with providing additional rooms in the roof space	PERMISSION GRANTED
DA/25/00128/TPO	55 The Green Darenth Kent DA2 6JT	Application to fell Bird Cherry tree subject to Tree Preservation Order No.1 1995	CONSENT GRANTED
DA/25/00197/FUL	55 The Green Darenth Kent DA2 6JT	Conversion of existing integral garage to habitable room and remove garage door and replace with matching block/brickwork infill and window to match existing	PERMISSION GRANTED

(c) **To consider new applications/recent decisions received after agenda publication**

25/05/25: DATE OF NEXT MEETING

The proposed date for the next Meeting of the Council is Wednesday 18 June 2025.