

# DARENTH PARISH COUNCIL

## *SUMMONS & AGENDA*

To All Members of The Council:

Councillor I Armitt  
Councillor K Holmes  
Councillor S Holmes  
Councillor I Gutteridge  
Councillor T Hicks  
Councillor T Prentice  
Councillor D Risely  
Councillor N Weavis  
Councillor K Webb

You are summoned to attend the  
**Meeting of the Parish Council** to be held on:

Wednesday 15 May 2024, 7:30pm

Jubilee Hall, Waller Park Pavilion,  
Wood Lane, Darenth DA2 7LR

*E.E.Mote*

Ellen E Mote  
Parish Clerk & Responsible Finance Officer

Dated: 08 May 2024



***Should Members have any enquiries regarding the content of the agenda  
or draft minutes please inform the clerk 24 hours in advance of the meeting***

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# AGENDA

## MEETING OF DARENTH PARISH COUNCIL Wednesday 15 May 2024, 7:30pm

Jubilee Pavilion, Waller Park, Wood Lane, Darenth DA2 7LR

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*The Chairman will remind the Meeting of the protocol regarding the audio and visual recording of any part of the proceedings. Anyone wishing to film events is asked to declare an intention prior to commencement of the meeting.*

**13/05/24: TO RECEIVE APOLOGIES FOR ABSENCE**

**14/05/24: TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY OR PREJUDICIAL INTEREST**

**15/05/24: TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON WEDNESDAY 17 APRIL 2024**

**16/05/24: ITEMS FOR CONSIDERATION**

The Chairman will announce his decision as to whether any items received for consideration since agenda production, are suitably urgent to be discussed at the meeting, and indicate their position on the agenda

**17/05/24: TO RECEIVE REPORTS FROM EXTERNAL AUTHORITIES, AGENCIES, COMMITTEES AND PORTFOLIO MEMBERS**

**18/05/24: FINANCE**

(a) **To adopt the Internal Audit Plan 2024**

(b) **To agree the Internal Control Policy 2024**

**RECOMMENDATION:** That Plans and Policies be adopted and agreed.

(c) **To approve Allocation of Reserves as at 31 March 2024**

As required by the internal audit of the 2024/25 accounts, Members are asked to consider and approve the proposed Allocation of Reserves.

**RECOMMENDATION:** That Members consider and approve the proposed Allocation of Reserves as at 31 March 2024.

(d) **To approve the accounts as at 31 March 2024**

**RECOMMENDATION:** That the Accounts be approved for ratification.

(e) **Annual Governance Statement**

**To note Annual Return for Year End 31 March 2024**

Members are asked to note Section 1 of the annual return, requested by External Auditor Mazars for the year end 31 March 2024.

(f) **Annual Accounting Statement**

**To note Annual Return for Year End 31 March 2024**

Members are asked to note Section 2 of the annual return, requested by External Auditor Mazars for the year end 31 March 2024.

Members are asked to note that VAT paid in 2022/23 but claimed in 2023/24 in the sum of £12,657.06, is included in the Box 7 figure on the 2022/23 Return (AGAR3). VAT paid for 2023/24 in the sum of £13,340.16 will be recovered in 2024/25 but, as the basis of the accounts is a Receipts and Payments method, this is not included in Box 7 on the 2023/24 Return (AGAR3). This will be shown as a Receipt in the 2024/25 AGAR3 figure.

(g) **To note receipt of Precept and Government Support Grant**

To note payment of the 1<sup>st</sup> instalment of the 2024/25 Precept payment of £41,812.00 and Government Support Grant of £962.00. Total received - £42,774.00.

(h) **To agree monthly Finance Statement as at 30 April 2024**

(i) **To note Budget Position as at 30 April 2024**

**RECOMMENDATION:** To agree and note financial records as presented.

**19/05/24: TO CONSIDER COMMUNITY SPEED WATCH**

With details having previously been provided, Members are asked to consider possible implementation of a voluntarily-run Community Speed Watch programme for Darenth.

**RECOMMENDATION:** That the Clerk acts in accordance with any decision made in respect of the Community Speed Watch scheme.

**20/05/24: TO NOTE AND CONSIDER SUPPORTING THE 'WALK ONCE A WEEK' INITIATIVE FROM LIVING STREETS**

The Walk Once a Week (WOW) initiative from Living Streets works with schools to encourage students to walk, wheel or cycle to school instead of being driven, with children earning badges each term for travelling sustainably to school. With eleven schools in Kent signed-up to date, on average, WOW schools have seen a 30% reduction in car journeys taken to the school gate and a 23% increase in walking rates.

Having previously received details of the initiative from Kent County Council's Highways Improvement Team, Members are asked initially to consider support for the scheme.

**RECOMMENDATION:** That the Clerk acts in accordance with any decision made in respect of the Walk Once A Week scheme.

**21/05/24: PLANNING**

(a) **To consider new applications**

Planning Reference	Location	Proposals
DA/23/00497/FUL	Lanes End Farm Darenth Hill Darenth Kent DA2 7QY	Change of use of agricultural building and land for dog day care (Sui Generis), including the provision of hardstanding, fencing, alterations to existing building and associated works.
DA/24/00439/FUL	25 Watchgate Darenth Kent DA2 7JZ	Provision of a vehicle access onto B260 and excavation of front garden to create a driveway.

(b) **To note recent decisions made by the Planning Authority**

<b>Planning Reference</b>	<b>Location</b>	<b>Proposals</b>	<b>Decision</b>
DA/23/01328/FUL	77 Watchgate Darenth Kent DA2 7JY	Replacement of mechanical plant to side of building, including the installation of a timber canopy over. Installation of new mechanical plant to rear flat roof area, incorporating installation of hit and miss fencing around and non-slip walkways to provide access. Installation of a parcel locker and cycle storage hoops to forecourt.	<b>PERMISSION GRANTED</b>
DA/23/01032/FUL	The Royal Express Green Street Green Road Darenth Kent	Erection of mansard roof extension with front and rear dormers to allow for the creation of 1 No. one-bedroom one-person self-contained residential unit (C3) and internal alterations to the existing first floor flat. Extension to existing rear extraction flue/ducting.	<b>REFUSED TO PERMIT</b>
DA/24/00217/TPO	Darent Valley Hospital Darenth Wood Road Darenth Kent	Application for group of mature Limes(Tilia) T1-T5 around accommodation blocks plus mid-sized stand of Acer species near site boundary of accommodation area at the corner of Powell Ave/Darenth Wood Rd- remove epicormic growth from base of trunks of mature Lime trees and raise crowns of semi mature Sycamores and mixed small tree to give 2m clearance) subject to Tree Preservation Order No.1 1995.	<b>CONSENT GRANTED</b>
DA/24/00245/ADV	Roundabout On Junction Of Watling St, St James Lane And Darenth Wood Road, Dartford, Kent, DA2 8DA	Display of 4 x free standing, non-illuminated fascia advertising boards	<b>CONSENT REFUSED</b>

(c) **To consider new applications/recent decisions received after agenda publication**

**22/05/24: DATE OF NEXT MEETING**

The proposed date for the next Meeting of the Council is Wednesday 19 June 2024.