

DARENTH PARISH COUNCIL

SUMMONS & AGENDA

To All Members of The Council:

Councillor I Armitt
Councillor K Holmes
Councillor S Holmes (Vice Chairman)
Councillor I Gutteridge
Councillor T Hicks
Councillor T Prentice
Councillor D Risely
Councillor N Weavis (Chairman)
Councillor K Webb

You are summoned to attend the

Meeting of the Parish Council to be held on:

Wednesday 18 September 2024, 7:30pm

Jubilee Hall, Waller Park Pavilion,
Wood Lane, Darenth DA2 7LR

Ellen Mote

Ellen Mote
Parish Clerk & Responsible Finance Officer

Dated: 11 September 2024



Should Members have any questions regarding the content of the agenda or draft minutes please contact the Clerk 24 hours in advance of the meeting

Darenth Parish Council | Darenth Hall | Ladywood Road | Darenth | Kent | DA2 7LL
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A G E N D A

MEETING OF DARENTH PARISH COUNCIL Wednesday 18 September 2024, 7:30pm

Jubilee Hall, Waller Park Pavilion, Wood Lane, Darenth DA2 7LR

The Chairman will remind the Meeting of the protocol regarding the audio and visual recording of any part of the proceedings. Anyone wishing to film events is asked to declare an intention prior to commencement of the meeting.

48/09/24: TO RECEIVE APOLOGIES FOR ABSENCE

49/09/24: TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY OR PREJUDICIAL INTEREST

50/09/24: TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON WEDNESDAY 17 JULY 2024

RECOMMENDATION: That the minutes be approved as a true record.

51/09/24: ITEMS FOR CONSIDERATION

The Chairman will announce his decision as to whether any items received for consideration since agenda production, are suitably urgent to be discussed at the meeting, and indicate their position on the agenda.

52/09/24: TO RECEIVE EXTERNAL REPORTS

(a) **Borough Councillor Report**

53/09/24: TO NOTE ANNUAL STAFF APPRAISAL REVIEWS FOR 2024-25

Members are asked to note that satisfactory Staff Appraisal Reviews were carried out in June and August 2024 by the Chairman and Clerk.

RECOMMENDATION: To note Annual Staff Appraisal Reviews for 2024-25 are now concluded.

54/09/24: FINANCE

(a) **To note retrospective invoice payment for essential plumbing works at Waller Park Pavilion**

To retrospectively note payment of invoice from KJ Heating Ltd in the sum of £1,783.00, made on 24 July 2024, for necessary repairs in respect of a significant water leak to men's urinals at Waller Park Pavilion. With the leak impacting the floor below, the Clerk instructed works to proceed as a matter of urgency and duly informed Members of the decision immediately.

RECOMMENDATION: That Members retrospectively note the payment of £1,783.00 made to KJ Heating for emergency plumbing works at Waller Park Pavilion.

(b) **To note NatWest interest rate update**

(c) **To agree Monthly Bank Analysis as for 31 July and 31 August 2024**

(d) **To note Monthly Budget Analysis for 31 July 2024 and 31 August 2024**

RECOMMENDATION: To agree and note financial records as presented.

55/09/24: TO CONSIDER DECOMMISSION OF EXISTING CHANGING ROOM SHOWERS AND INSTALL NEW EQUIPMENT

Having previously been informed of the deteriorating condition of Waller Park Pavilion changing room showers, Members are asked to consider quotes for the decommissioning of existing showers and supply and fit of new apparatus. Upgrade works will include the supply and fit of shower risers, heads, pipework, valves and a refill of the water system.

Members are asked to take into account that sporting facilities are let at capacity for the 2024-25 Football Season and on several occasions last year, showers were not fit for purpose for maximum usage required.

RECOMMENDATION: That Members approve shower upgrade works, confirm their preferred quotation and instruct the Clerk to initiate the project.

56/09/24: TO CONSIDER FORMULATION OF A WORKING PARTY TO DISCUSS ACTIVITY IN DARENTH WOODS

Members are asked to consider and approve the formulation of a collaborative working party to address unauthorised vehicular activity in Darenth Woods.

RECOMMENDATION: That the Clerk acts in accordance with Member decision and instruction.

57/09/24: TO DISCUSS TREE-WATERING PLAN – 2021 TO 2024

Following request from Councillor Hicks, Members are asked to re-review cessation of the tree-watering plan, due to end this month.

The plan was assigned for: Year one, planting and water thirteen times during the growing season, with years two and three being watered seven times each year with approximately 75 litres of water.

Following discussion with our tree maintenance contractor, it is considered unlikely that the saplings, which unfortunately had a difficult start, can be recovered at this stage. Unaffected trees in this area continue to thrive and will not require continued watering.

With the Council currently maintaining over 312 trees throughout the Parish, Members are asked to consider formal conclusion of the watering-plan to lessen the financial burden in respect of tree and greens maintenance.

RECOMMENDATION: That Members resolve cessation of the Tree-Watering Plan 2021-2024 for trees located on greens at the junction of Green Street Green Road and Shellbank Lane.

58/09/24: POLICY CONSIDERATION AND ADOPTION

(a) **To consider adoption of Health and Safety Policy**

(b) **To consider adoption of Volunteer Policy**

RECOMMENDATION: That Members consider and adopt new Health & Safety and Volunteer Council Policies as presented.

59/09/24: TO CONSIDER THE UNDERTAKING OF A PARISH COUNCIL LAND AUDIT

Having previously received a report, Members are asked to consider the implementation of a land audit, coordinated and managed by the Clerk. The purpose of the audit would be to determine land throughout the three Wards, which can be legally proven to be owned by the Parish Council. The exercise would include a thorough examination of the Council's archives and Land Registry Searches, as well as investigations via Ordnance Survey licensed maps, should this be necessary.

RECOMMENDATION: That Members approve the project and give delegated authority to the Clerk to coordinate and manage.

60/09/24: PLANNING**(a) To consider new applications**

Planning Reference	Location	Proposals
DA2400897FUL	2 Lincoln Terrace Green Street Green Road Darenth Kent DA2 7JR	Erection of a single storey rear extension
DA/24/00910/LDC	St Fiacre Green Street Green Road Darenth Kent DA2 7HT	Application for a Lawful Development Certificate (Existing) for demolition of existing boundary walls and erection of the new walls to be same height as existing

(b) To note recent decisions and appeal notices made by the Planning Authority

Planning Reference	Location	Proposals	Decision
DA2400492FUL	42 Ladywood Road Darenth Kent DA2 7LL	Erection of a single storey side and rear extension incorporating external platform and increased width of decking with increased height to rear boundary fence between 42 and 44 Ladywood Road with associated alterations to the existing side and rear elevations	PERMISSION GRANTED
DA2400776TPO	42 Darenth Park Ave Darenth Kent DA2 6LX	Application to crown reduce by 30% (4.2m from height to leave at approx 10.8m in height and reduce spread by 1.5m all round-see annotated photo), prune back from property giving 2.5m clearance, crown lift to 5m above ground level and remove significant dead branches of T1 No. Lime tree to side of house subject to Tree Preservation Order No.1 1995.	CONSENT GRANTED
DA/24/00245/ADV APPEAL REFERENCE: APP/T2215/Z/24/3346312	Roundabout On Junction Of Watling St, St James Lane And Darenth Wood Road, Dartford Kent DA2 8DA	Display of 4 x free standing, non-illuminated fascia advertising boards	APPEAL LODGED

(c) To consider new applications/recent decisions received after agenda publication**61/09/24: DATE OF NEXT MEETING**

The proposed date for the next Meeting of the Council is Wednesday 16 October 2024.