

# A G E N D A

## MEETING OF DARENTH PARISH COUNCIL Wednesday 16 July 2025, 7:00pm

Jubilee Hall, Waller Park Pavilion, Wood Lane, Darenth DA2 7LR

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*The Chairman will remind the Meeting of the protocol regarding the audio and visual recording of any part of the proceedings. Anyone wishing to film events is asked to declare an intention prior to commencement of the meeting.*

**39/07/25: TO RECEIVE APOLOGIES FOR ABSENCE**

**40/07/25: TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY OR PREJUDICIAL INTEREST**

**41/07/25: TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON WEDNESDAY 18 JUNE 2025**

**42/07/25: ITEMS FOR CONSIDERATION**

The Chairman will announce his decision as to whether any items received for consideration since agenda production are suitably urgent to be discussed at the meeting and indicate their position on the agenda

**43/07/25: TO RECEIVE REPORTS FROM EXTERNAL AUTHORITIES AND WORKING GROUPS**

- (a) **Kent County Council Report**
- (b) **Dartford Borough Council Report**
- (c) **Kent County Council Community Warden Report**
- (d) **Greenlands School Parking - Working Group Report**

**44/07/25: FINANCE**

- (a) **To consider second round Grant Applications**

Members, having previously received details of a Grant Application from St Margaret's Church are asked to consider the request in line with the Council's Grants & Donations Policy.

**RECOMMENDATION:** To consider the Grant Application as presented.

- (b) **To note retrospective invoice payment for essential plumbing works at Darenth Hall**

Members are asked to retrospectively note payment of invoice from KJ Heating Ltd in the sum of £2,445.00, made on 17 June 2025, for necessary repairs to accessibility, ladies and gents toilets following a recent water leak.

- (c) **To agree Monthly Bank Analysis as at 30 June 2025**
- (d) **To note Monthly Budget Analysis as at 30 June 2025**

**RECOMMENDATION:** To agree and note financial records and information as presented.

**45/07/25: TO CONSIDER QUOTATIONS IN RESPECT OF CENTRAL HEATING AND BOILER UPGRADE WORKS AT DARENTH VILLAGE HALL**

Darenth Village Hall is showing signs of wear in respect of central heating, boilers, pipework and general plumbing works. Following a recent significant leak further investigations have resulted in recommendations to upgrade and rectify failing boilers/radiators/toilets/pipework.

Members are requested to consider comparable quotes with a view to selecting their preferred contractor to carry out remedial works.

**RECOMMENDATION:** To consider and select preferred quote option and ask the Clerk to instruct the works as recommended.

**46/07/25: POLICY CONSIDERATION AND ADOPTION**

**(a) To consider adoption of Event Management Policy and Procedures**

**RECOMMENDATION:** That Members consider and adopt new Event Management Policy and Procedures as presented

**47/07/25: TO DISCUSS COMMUNITY EVENTS**

**48/07/25: TO CONSIDER COUNCILLOR INDUCTION TRAINING**

Members are asked to consider funding Councillor Induction Training following a request made to the Clerk. The Kent Association of Local Councils (KALC) is offering an online event, The Nuts and Bolts of Parish Councils, tailored for new Councillors at a cost of £60.00 per person. This is a foundation course designed to equip Members with the essential knowledge and skills required to enhance their role.

Members should note that the 2025-26 budget did not include a training provision, and the Clerk has considered this when selecting training modules.

**RECOMMENDATION:** Members are asked to approve training for those Members wishing to attend the KALC Nuts and Bolts of a Parish Council guidance at a cost of £60.00 per Member.

**49/07/25: TO RECEIVE UPDATE IN RESPECT OF THE WAR MEMORIAL**

The Parish Council was recently made aware of illegal parking on the site of the War Memorial. Measures are now in place to stop this becoming a regular occurrence and a kind donation of several planters from CJ Love, sourced by Councillors Hicks and Weavis, have been strategically placed on the site to deter parking. Reverend Young has also confirmed that St Margarets Church display sandwich-board signs in the space on Sunday mornings and clearly designate the area which can be used for parking as 'priority parking' for people with lower mobility.

The planters are being maintained by two kind residents, and the Chairman has officially thanked them for their considerable efforts.

**50/07/25: TO NOTE JUNE PARK & PLAYGROUND REPORT**

**51/07/25: TO NOTE BRITISH GAS ZERO CARBON ELECTRICITY CERTIFICATE**

**52/07/25: TO CONSIDER REQUEST FOR MEMORIAL TRIBUTE ON PARISH GREENS**

**RECOMMENDATION:** It is recommended that Members resolve to grant permission for the addition of a commemorative plaque at the tree base, next to the memorial bench, as a tribute to Dan Danny. This recommendation is subject to compliance with the Council's Memorials Policy and a detailed review of the proposal's individual merits.

**53/07/25: TO NOTE AND RESPOND TO DARENT RIVER PRESERVATION SOCIETY 40TH BIRTHDAY INVITATION**

Members are asked to consider and confirm attendance for the 40<sup>th</sup> Birthday Party invitation to celebrate the anniversary of the Darent River Preservation Society (DRiPS)

**RECOMMENDATION:** That Members consider and confirm attendance of the 40<sup>th</sup> anniversary of the Darent River Preservation Society.

**54/07/24: PLANNING**

**(a) To consider new applications**

| <b>Planning Reference</b> | <b>Location</b>                                   | <b>Proposals</b>   |
|---------------------------|---|--|
| DA/25/00762/FUL           | 87 Darenth Park Avenue<br>Darenth<br>Kent DA2 6LX | Conversion of garage into a habitable room.  |
| DA/25/00711/FUL           | 17 Powell Avenue<br>Darenth<br>Kent DA2 6NT       | Provision of a hard standing for vehicle parking with dropped kerb.  |
| DA/25/00775/FUL           | 25 Watchgate<br>Darenth<br>Kent DA2 7JZ           | Erection of a single-storey rear and side extension, including the installation of two roof lights and internal modifications. |
| DA/25/00771/FUL           | 20 Moore Close<br>Darenth<br>Kent DA2 6NN         | Partial garage conversion to habitable room (Retrospective application).   |

**(b) To note recent decisions made by the Planning Authority**

No recent decisions had been received by the Planning Authority at the time of Agenda publication.

**(c) To consider new applications/recent decisions received after agenda publication**

**53/07/25: DATE OF NEXT MEETING**

Due to Summer recess, the proposed date for the next Meeting of the Council is Wednesday 17 September 2025.